

Chapter 1 General Provisions

Article 1 (Purpose) The purpose of these Regulations is to specify all matters required for the compilation and publication of the academic journal of the Global Development Foundation (hereinafter called the "Foundation ").

Article 2 (Scope of Application) The members must follow the provisions of these Regulations regarding the compilation and publication of academic journals issued by the Foundation. However, the Director shall decide matters not specified in this Regulation separately.

Article 3 (Definition), The name of the academic journal published by the Foundation, is "*Journal of Saemaul and International Development*" and it is regularly published in compliance with this regulation.

Chapter 2 Composition and Roles of the Editorial Board

Article 4 (Editorial Board) The editorial board (hereinafter called the "Board") should be organized which deals with details about the publication, planning, contribution, editing, and publishing of the academic journal.

Article 5 (Composition and term of the editorial board) ① The board shall consist of internal and external experts of the foundation, and 15 members including the chair of the board and one secretary.

② The composition of a board shall not be lopsided to particular geographical areas and major fields.

③ The chair shall appoint the board members, and the secretary shall be the person in charge of the relevant duties.

④ The term of the members, including the chair, shall be two years and may serve two consecutive terms.

Article 6 (The chair of the Board) The chair of the Board shall perform the following:

1. Appointment of the Board members and referees for review of manuscripts
2. Call the Board meetings

3. Others regarding compilation and publication of the journal

Article 7 (Role of the Editorial Board) ① The board reviews and approves the following:

1. Establishing the necessary plans for the planning, contribution, editing, and publishing of academic journals,
 - 2 Recommendation and ratification by the respective team's judges on the significant subject to article review,
 3. Approving the results of the manuscript reviews turned in by referees
 4. Other matters referred to the Board by the chairman regarding the compilation and publication of the academic journal
- ② The decision of the Board shall be made by more than a half of the Board members and approval of more than a half of the members present. Online voting is also permissible accordingly.

Chapter 3 Journal Publishing

Article 8 (Call for papers) In principle, the papers published in this journal should be collected through an open process. However, exceptions can be made when special issues are published or when the chair of the Board recognizes necessary. In both cases, approval of the Board is required.

Article 9 (Payment of Research Support Fund) The Board can pay the research support fund for accepted papers. However, the fund shall be paid after the paper is published. Also, the payment will be made according to the criteria for payment of research support fund at the time of publication.

Article 10 (The Frequency and Date of publication)

1. In principle, this journal shall be published twice a year. However, the frequency of publication may be changed when the Board recognizes it is necessary.
2. The issuing dates of the journal are June 30th and December 30th of each year. In the case the dates happen to be national holidays, the date of publication will be postponed to the next day. However, the issuing dates shall be decided by the Board when the frequency of publication is changed.

Article 11 (Electronic Journal) academic journals are posted on the website of the Foundation for some period.

Chapter 4 Reviews of Manuscripts

Article 12 (Selection of reviewers) ① The editorial board shall appoint three reviewers based on their academic achievement and contribution to the subject field. In case that a Board member submits manuscripts, he/she cannot participate in the process of reviewer selection.

② Contributors and reviewers of manuscripts must be treated anonymously during the review process.

③ A certain amount of fee may be paid to the reviewers.

Article 13 (Reviewing Procedure and Method) ① Within two weeks after receiving the manuscript, the reviewer shall submit his/her general comment with his/her decision on its acceptance by selecting one from the following categories: acceptance without revision, acceptance with revision, second review after revision and rejection. The reviewer must request where and what should be corrected specifically in case of “acceptance without revision,” and “second review after revision.”

② The Board shall immediately send reviewers’ reports of the review results and the request for revisions to the contributors with the names of the reviewers being deleted.

③ If the general comment is accompanied by the request for revisions, the contributor shall submit the revised manuscript with description of the revision by a letter or an e-mail within 15 days of recognition of the review result. However, depending on the amount required for revision, the chairman of the Board may adjust the deadline.

④ For the second review, the above procedures shall be applied as well.

Article 14 (Objection to the Results) ① If a contributor does not agree with the review result, he/she may file an objection by a letter or an e-mail to the Board.

② When the contributor files an objection, the Board shall review it. The result of this review by the Board shall be reported to the contributor within 30 days after the objection has been filed to the Board.

Article 15 (Criteria for manuscript review) The submitted manuscript shall be reviewed in consideration of the following matters to ensure (guarantee) a fair review.

1. Creativity and suitability of research topics and methods
2. Coherence and consistency of logical flows regarding the research contents
3. Completeness of literature review

4. Academic contribution and policy applicability

Chapter 5 Supplementary Provisions

Article 16 (Bylaw) Any others not specified in these regulations shall be enacted by the director of the board separately.

Supplementary Provisions (2020.00.00)

Article 1 (Enforcement Date) These regulations shall be enforced from the date when they are enacted.

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